COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Thursday, September 5, 2024
1:30 PM
Board of Education Conference Room

MINUTES

BOARD MEMBERS PRESENT : Margo Gignac, Donna Antonacci and Stefanie Tracey-Calash.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni

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1. **MEETING OPENING**
   1.1. Call to Order
   D.Antonacci called the meeting to order at 1:49 PM.

   1.2 Roll Call
   Everyone Present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   No Public Comment.

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of August 14, 2024
   Motion by: M. Gignac
   Motion to approve Policy Committee Meeting Minutes of August 14, 2024.
   Second: S. Tracey-Calash
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Policy 2400 *Evaluation of Superintendent*
   Motion by: S. Tracey-Calash
   Motion to bring Policy 2400 *Evaluation of Superintendent* to First Read at the next Board of Education meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan left the meeting at 1:53 PM and returned at 2:07 PM.

4.2 *Discussion and Possible Action on Policy 2500 *Administrative Reports*
Motion by: M. Gignac
Motion to bring Policy 2500 *Administrative Reports* to First Read at the next Board of Education meeting.
Second: S. Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

4.3 *Discussion and Possible Action on Policy 4115.3 *Athletic Coaches*
Motion by: S. Tracey-Calash
Motion to bring Policy 4115.3 *Athletic Coaches* to First Read at the next Board of Education meeting.
Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan left the meeting at 2:36 PM and returned at 2:40 PM.

4.4 *Discussion and Possible Action on Policy 3000 *Concept and Roles in Business & Non-Instructional Operations*
Motion by: M. Gignac
Motion to table Policy 3000 *Concept and Roles in Business & Non-Instructional Operations.*
Second: S. Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

4.5 *Discussion and Possible Action on Policy 3100 *Budget/Budgeting Systems*
Motion by: S. Tracey-Calash
Motion to bring Policy 3100 *Budget/Budgeting Systems* to First Read at the next Board of Education meeting.
Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Superintendent Sullivan and M. Gignac left the meeting at 3:00 PM.

4.6 *Discussion and Possible Action on Policy 3110 *Budget Planning*
Motion by: D. Antonacci
Motion to table Policy 3110 *Budget Planning.*
Second: S. Tracey-Calash
Roll Call: All present in favor
Vote: Motion carried

4.7 *Discussion and Possible Action on Policy 3113 *Setting Budget Priorities*

Motion by: D. Antonacci
Motion to table Policy 3113 *Setting Budget Priorities.*
Second: S. Tracey-Calash
Roll Call: All present in favor
Vote: Motion carried

4.8 *Discussion and Possible Action on Policy 3120 *Preparation of Budget Documents*

Motion by: D. Antonacci
Motion to table Policy 3120 *Preparation of Budget Documents.*
Second: S. Tracey-Calash
Roll Call: All present in favor
Vote: Motion carried

4.9 *Discussion and Possible Action on Policy 5131.911 *Bullying Prevention and Intervention*

Motion by: D. Antonacci
Motion to table Policy 5131.911 *Bullying Prevention and Intervention.*
Second: S. Tracey-Calash
Roll Call: All present in favor
Vote: Motion carried

5. ADJOURNMENT

Motion by: D. Antonacci
Motion to adjourn.
Second: S. Tracey-Calash
Roll Call: All present in favor
Vote: Motion carried

D. Antonacci adjourned the meeting at 3:03 PM.

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent